



Business Applications Manager

NOVATO, CA

FULL-TIME

One Legal is a technology-driven company that is transforming how legal professionals access legal support services. We're building online tools that help simplify the administration of legal practice and, in the process, transforming an industry. It's our vision to be the most trusted technology provider for legal support services in the United States.

ABOUT YOU:

We are looking for someone to join our team and take charge of our internal systems. You will use a combination of your product and project management skills to ensure our internal applications are the best. You will work cross-functionally with the different departments to ensure the applications that they rely on are in solid working order. You will always have an eye on the future to make sure we are not resting on our laurels: "It has always been this way" is a thing of the past.

OUR IDEAL CANDIDATE WILL BE:

You will know Salesforce and/or NetSuite and be very familiar with various integrations technologies and integration platforms including but not limited to SnapLogic. This is a technical role that will require you to dig in, understand the systems and work closely with our technical teams.

You will have a solid understanding of complex systems and be fearless in the pursuit of data perfection. Did I mention data? Yes, you will have to understand data flows, redundancy and ensuring that any platform requirements all department needs, you can get the job done!

AS OUR BUSINESS APPLICATIONS MANAGER YOU WILL:

- Be ready to roll up your sleeves and get feet wet on the ground floor
- Be responsible for sustaining, development and operations of all internal apps; Salesforce, NetSuite, SnapLogic

- Conduct reviews of all the systems, find and fix problems and make solid technical recommendations
- Work with/manage vendors, contractors and consultants and be responsible for the quality of their work
- Communicate requirements and drive processes across all projects
- Understand our company goals/vision with a keen eye to the future
- Work very closely with engineering and technical teams to implement changes
- Be able to learn on your feet and quickly pick up the systems and tech for all our systems

WHAT WE WOULD LIKE TO SEE

At One Legal we consider every candidate on his or her individual merits. However, possession of some or all the following will help to differentiate you from the field:

- 3+ years Product Management experience
- 3+ years of Project Management (Agile required, certification best)
- Communication verbal, written and all other forms are a must
- Must understand processes and help us change them when needed
- ERP(NetSuite)/CRM(Salesforce)/HRM(ADP) got to have
- Fluent in SQL
- Any other technical experience a huge plus (programming, dba, NoSQL, etc.)
- B.S degree or higher or equivalent work experience

BENEFITS:

- We offer a great compensation package, with paid vacation and sick time, flexible working options (including remote “workcations”), a fun and casual work environment, a competitive benefits plan, and the opportunity to be part of a team that is shaping the future of legal technology.
- As a bonus, you’ll be working out of our headquarters in beautiful Marin County, just 25 traffic-free minutes north of the Golden Gate Bridge.

HOW TO APPLY:

Send a resume, cover letter, and link to your LinkedIn profile to resumes@onelegal.com.